

Key Release Form



Customer Details

Name:

Landline:

Address:

Mobile:

Postcode:

Email:

Key Release

I, _____ (hereinafter referred to as "client"), agrees to give Nicola Hoare of Woof and Walks a key to my home located in the above details.

Nicola Hoare (Woof and Walks) will safeguard Client's key(s) in a manner consistent with that of the professional pet/home service industry, which includes: tagging, coding and storing of key(s) in a manner that offers reasonable and safe protection to Client in the event of loss or theft of key(s). Following the service period, Nicola Hoare (Woof and Walks) will securely retain Client's key(s) for safekeeping until Client contacts Nicola Hoare (Woof and Walks) to arrange repossession of key(s).

I would like Nicola Hoare (Woof and Walks) to retain my key(s) for convenience and future use

Please Specify

I would like Nicola Hoare (Woof and Walks) to return my key(s) no later than 3 days upon my return

Please Specify

Nicola Hoare (Woof and Walks) will not leave your house key in your home on our last visit due to possible return delays where your home and pets would be left neglected. The safety of your home and of your pets is my top priority whilst you are away. This policy will give peace of mind to both Nicola Hoare (Woof and Walks) and the Client should home arrival be later than expected.

Key Return

There is no charge to return your house key; however, I will only return key(s) to the Client or Client's representative.

(Upon request to _____ if Client is not available, Client authorises _____ to accept the key.)

If you would like Nicola Hoare (Woof and Walks) to return your house key after your return, you will be asked to sign below confirming that your key has been returned.

Signed

Date:

Unless Nicola Hoare (Woof and Walks) has been authorised to keep your key(s), you will be required to sign and date a new Key Release form upon every service requiring key(s) to your home.



Woof and Walks

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